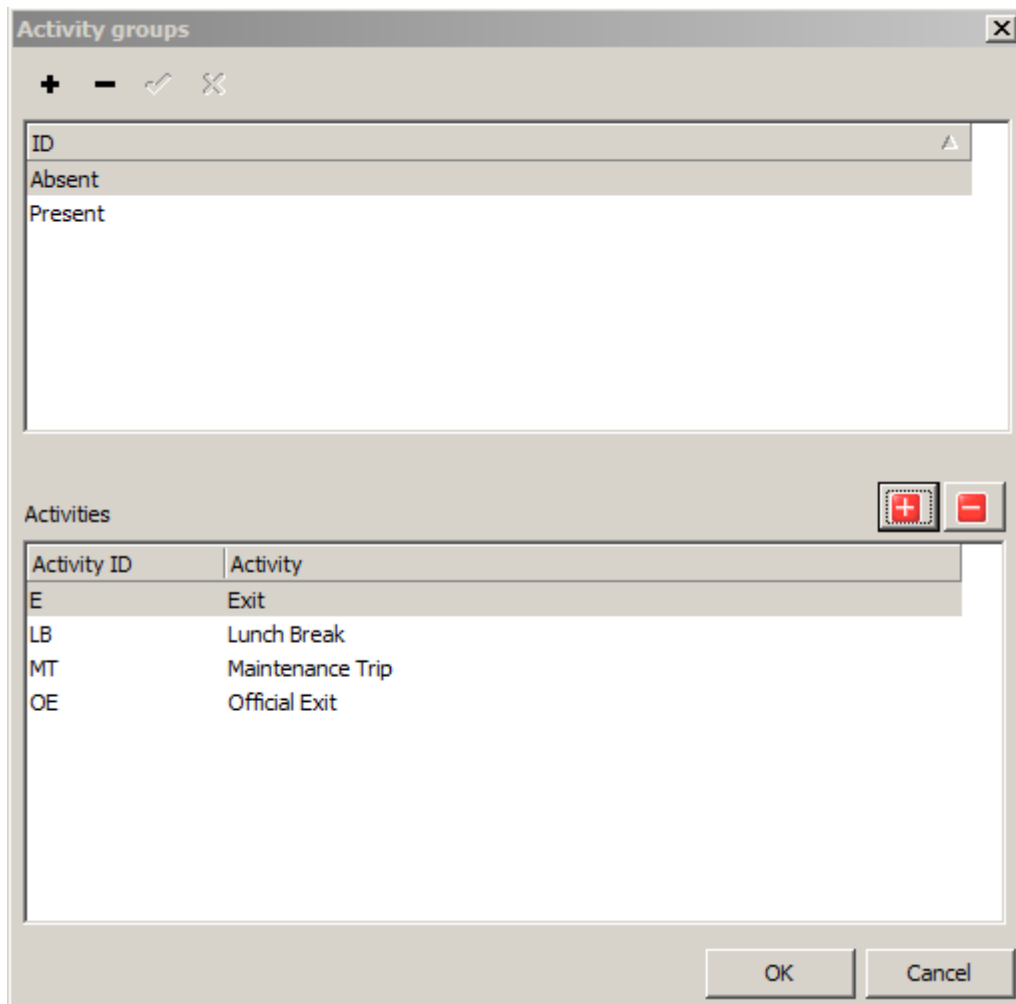# Setting up KatzeReports for using KatzePanel features

- In KatzeReports7 in c**onfiguration->activity groups** make groups **present** and ab**sent** and assign which activity belongs to which group as shown below:

- Colours can be set with KatzeReports7 version from the link (or later): http://www.cardware.rs/download/software/KatzeReports7Setup7.22.1.194-db-3.59.exe

- If a database update is necessary, KatzeReports7 will inform you. Contact CardWare support to receive an update script;

- In **Configuration -> Activities** set desired colours (otherwise all will be black);

- In **Configuration -> Calendars** set desired colours (otherwise all will be black);

- In **Configuration -> Day Types** set desired colours (otherwise all will be black);

- Stop CommService from the list of windows services (services.msc),

- Install the newer CommService from the link below over the older one http://www.cardware.rs/download/software/CommServiceSetup-1.0.27.145-Qt5.9.2-msvc2013-32bit.exe and start it;

- If you're installing the Windows version of KatzePanel3, the link is: http://www.cardware.rs/download/software/KatzePanel3Setup-3.0.2.10-Qt5.9.2-msvc2013-32bit.exe
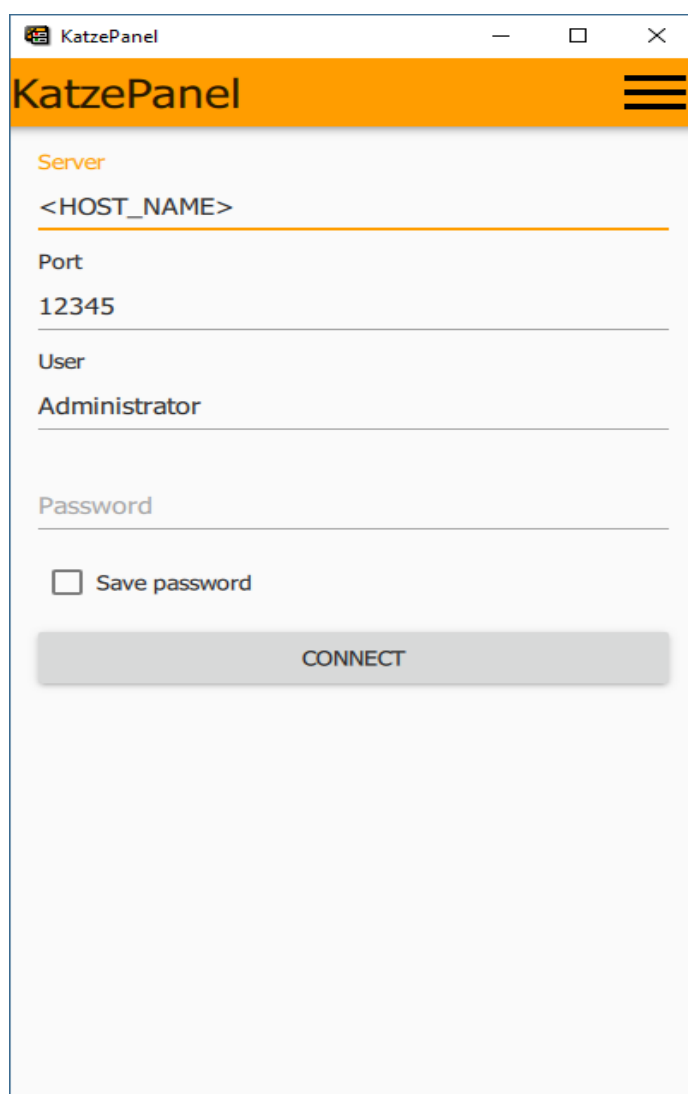
The Android version is at:
https://play.google.com/store/apps/details?id=rs.cardware.katzepanel
or search for KatzePanel3 on Google Play;

- The Android and Windows programs are identical and so are the parameters.

- Firewalls on the PC hosting CommService should be turned off or port 12345 enabled.

- Name and password are used as set in **KatzeReports7 File->Users** and determine the secors the user can view and edit.

    IF you want to access CommService from outside your company's LAN/WAN e.g. via mobile data, you can either set up a VPN, so the <HOST_NAME> or CommService IP is the same, or setup port forwarding on the router from a (static IP or DDNS, port 12345) to (CommService IP, port 12345).